

The Library

GETTING ANSWERS

The following e-mail addresses have been created to coordinate the answering of your library-related questions. By sending mail to these, the library will have a record of your information, and a standardized point of contact.

LBACQ - Acquisitions - for questions about library acquisitions.

LBCOLL - Collection Development - for suggestions of books, journals, videotapes, and other materials.

LBILL - Inter-Library Loan - for ILL requests and questions.

LBREF - Reference - for all types of reference and informational questions.

LIBRARY - for suggestions and comments.

USING LIBRARY MATERIALS

Until we move into our new quarters on Clear Water Bay, the vast majority of the rapidly-growing library collection will remain unavailable for patron access. To accommodate the research needs of University personnel during the coming year, several arrangements have been made.

Reading Room / Ready Reference

On Thursday, 20 September, the Library will open a staffed reading room to provide you with basic reference services and direct access to roughly 200 of the most referred-to journal titles. All faculty members have been asked to recommend titles for this collection. A

selection of newspapers and magazines will also be available.

The Reading Room is in room 13, on the 5th floor of the World Shipping Centre. Hours will be Monday-Friday, 9am-5pm. Saturday hours will be added if there appears to be demand for them.

Expanded reference services are available at the Library Reference Desk on the 13th floor.

Journal Access

If you need access to any of the University's journal articles which are not available in the Reading Room, contact the Reading Room attendant. You may also send e-mail to LBREF, or contact the Head of Reference, Terry Leung, at x1539. Through these channels, you will be provided with copies of the articles you require. If you have any questions concerning which journals the Library has on order, each department head should have a list. A continually updated version of this list will be available in the Reading Room.

Inter-Library Loan (ILL)

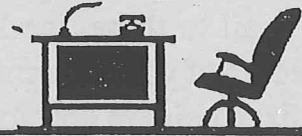
For access to other materials, or to journals which are not yet part of the HKUST collection, borrowing arrangements may be made by sending e-mail to LBILL, or by calling Louisa Kwok at x1748. Please try to have a fairly complete bibliographic citation available (article name, author, journal title, issue number/date).

Borrowing from other Universities

Arrangements have been made with the Chinese University of Hong Kong, Hong Kong University, City Polytechnic of Hong Kong, Hong Kong Polytechnic, and the Hong Kong Baptist College for the issuance of Borrower Cards and/or User Cards. If you need to make use of this service, please contact Terry Leung, or send e-mail to LBREF for details.

ONLINE SEARCH SERVICE

Online searches of those remote databases available through the DIALOG information system are now available. To arrange a search, send e-mail to LBREF, or contact the Head of Reference, Terry Leung, at x1539.



LIBRARY COMPUTER SYSTEM

The Library is in the process of acquiring and implementing an online computer system. Installation will take place in several phases, based upon the software vendor's timetable and upon the hardware receipt schedule. When installation is complete, this integrated library system (ILS) will provide electronic access to bibliographic records of all materials collected by the HKUST Library.

We are also exploring the possibility of developing gateways to other library computer systems, allowing you to directly access the records of materials held by other institutions - both locally and abroad. Additionally, selected databases of journal citations will be loaded onto the ILS to permit searches for relevant journal articles.

At the moment, hardware and software have been selected, and the procurement process is underway. Through the Fall, we will be installing the first software modules, acquisitions and serial control. By early Spring we will load UST catalogue records, and the database will be made available to the University community via the existing computer network. Off-campus locations will have access through the network's dial-up ports.

The final stages of the implementation will take place after the move to Clear Water Bay next summer.

If you have any questions or concerns regarding this project, please contact the Systems Librarian, Don Wassink (e-mail: LBDONW, phone: x1752).

People To Call

Director	Min-Min Chang	MINMIN	302-1463
Cataloguing	Linda Lee	LBLTLEE	302-1516
	AsaAnn Wong	LBASAANN	302-1551
Media / J.O.A.T.	Ed Spodick	LBSPODIC	302-1751
Reference	Terry Leung	LBTERRY	302-1539
	Louisa Kwok		302-1748
Systems	Don Wassink	LBDONW	302-1752
